

## **EAST COAST FOUR WHEEL DRIVE ASSOCIATION**

### **“One of Our Own” Fund Standard Submission Form**

#### **ONE OF OUR OWN:**

Created in the Land Use/Community Projects Committee:

One of Our Own Fund formed in the Land Use/Community Projects Committee to help financially troubled East Coast Members who are experiencing their misfortunes through health reasons, loss of family member, etc.

#### **Contributions:**

Contributions to the fund are by donation only. It is not mandatory that your club contributes, but is required when submitting a scrapbook entry at the fall DuBois convention. If you would like to make a donation please contact the one of our own chair/vice chair of the association.

#### **Committee:**

The One of Our Own committee is comprised of 3 people. The Chairman who will oversee the handling of the deposits, check disbursements and will provide a report to EC4WDA at the DuBois meeting in November. The Chairman of this committee will be the Vice-Chairman of the EC4WDA Executive Board, the EC4WDA Chairman of the Executive Board will be acting as a co-chairman and the Treasurer of the EC4WDA Executive Board is also a member.

#### **Regulations:**

- (1) Disbursements will be held in confidentiality as no names will be released.
- (2) The recipient must be a current member of EC4WDA.
- (3) Names can be submitted to the One of Our Own Chairman directly or through your region Chairman.
- (4) An EC4WDA member must submit this request in writing below explaining the recipient's situation to the Chairman of the One of Our Own Fund.
- (5) The Chairman of the One of Our Own Fund must get approval from the EC4WDA Chairman of the Executive Board before the disbursement is made.
- (6) Disbursement will be made by check and will require two signatures from the Chairman of the Executive Board of EC4WDA and the Treasurer of the Executive Board of EC4WDA.
- (7) The maximum disbursement will not exceed \$500.00 in any one disbursement.

**Please fill out the form below and submit to chairman for viewing and approval.**

Submissions must be printed, filled out and mailed to the One Of Our Own Fund chair.

Submitter Name: \_\_\_\_\_

Submitter Member Status

Region Affiliation: \_\_\_\_\_

Club Affiliation: \_\_\_\_\_

Recipient Name: \_\_\_\_\_

Recipient Member Status

Region Affiliation: \_\_\_\_\_

Club Affiliation: \_\_\_\_\_

**Explanation of Recipient's Situation:**

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

I, (Fill in submitter name) \_\_\_\_\_ understand the regulations regarding the One Of Our Own Fund Operating procedures and that no names will be publicized and will be only known by the One Of Our Own Fund committee. I will fill this out and mail this form to the One Of Our Own Fund chair for viewing and approval.

